



## **School Spider Parents' Area**

Due to the current circumstances we are taking this opportunity to launch the current website – School Spider, as our communication platform.

This platform will allow you to receive important information directly from the school quickly and easily. We will be using the website as our main point of contact for all up to date information, announcements and home learning.

You will receive your individual logins via email shortly. If you have not provided us with your email address please email: [info@cottonsfarm.theharmonytrust.org](mailto:info@cottonsfarm.theharmonytrust.org). **Please do not ring the school office because the phone line is very busy at this present time.**

You can login via our website by selecting 'parent login' on the top bar of our site or, via the School Spider app. You can download the app for free from Google Play or Apple App Store by searching School Spider.

You will be able to do the following in your parents' area:

- **Book parents' evenings**
- **Complete online surveys and forms** (these could include school trip/club bookings)
- **Receive messages from the school** (app only)

You will receive an email when there is something you need to complete, if you are logged into the app you will also receive a pop-up notification.

## **Using the app**

When you download the app, select our school using the dropdown bar. Once you have done this you can access recent news/gallery/blogs/calendar items we have posted to the website.

To receive information related to your child/children, select Parent Login and enter the username and password we send you.



If you have more than one child at the school, click on the child's name and it will show all your other children in the school and you can switch accounts.

Icons on the bottom row will alert you to new notifications.

You can watch this YouTube tutorial on the app for more information  
<https://youtu.be/jPmH-CEhLcg>

**Please ensure that once you have logged in, you have notifications turned on. In the near future, we intend to replace text messaging with this, so it's important that you do this.**

If you need any support and guidance please email school on [info@cottonsfarm.theharmonytrust.org](mailto:info@cottonsfarm.theharmonytrust.org).

Yours sincerely

Tom Stockwell

Executive Principal